



Weston Mill Community Primary Academy



Chief Executive Officer – Mrs A Nettleship

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Monday 22nd June 2020

Dear Parents/Carers,

To further support our Year 6 children, we would like to give all of the Year 6 children an opportunity to take part in a video conferencing call with other members of their class. In order for this to be secure and safe we are going to be using Microsoft Teams which can be accessed on android and apple devices.

This is free software which can be accessed through the Microsoft Website below:
<https://www.office.com/>

All of the children have been set up with usernames and passwords to access their secure classroom group within Teams.

Miss Morgan and Mrs Wallace have already been in touch initially through E-schools and will issue usernames, passwords and times, along with joining instructions. Please keep these usernames and passwords confidential.

If you have any questions, please message your child's class teacher through E-schools and they should be able to help with this.

Best Regards,

Mr Simon Wilkins
Assistant Head of School
Weston Mill Community Primary School