

Chief Executive Officer: Mrs Alison Nettleship
Head of School: Mrs Rachel Dinnis
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Weston Mill Community Primary Academy
Ferndale Road
Camel's Head
Plymouth
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Friday 9th February 2018

Some important reminders for your consideration and action:

**PLEASE
NOTE..**

Uniform

Unfortunately there has been a significant deterioration in the presentation of our childrens' school uniform. This relates to all elements of the school uniform, but in particular, to footwear. We are increasingly seeing the wearing of trainers as a replacement for school shoes. This is not acceptable as trainers of any colour are not part of our school uniform, even if they are black.

When joining our academy, an agreement is made with both parents and children that whilst being a Weston Mill family, you will 'fully support the academy's policies and procedures'.

From Monday 19th February, following the half-term holiday, we will expect that all children will come to school in the appropriate uniform. Failure to comply with this expectation will result in further action.

Please take the time, to read our Uniform Policy, for further information, which can be found on our school's website: www.westonmill.plymouth.sch.uk

Front Door Access

All children should enter school through the gates and onto the school playground, unless attending breakfast club where they enter via the conservatory door. The gate will be open between 08:30am and 09:15am and again between 2:55pm and 3:20pm. During these times, Reception access through the carpark is not permitted. Please ensure that your child arrives through the correct access.

School Hours



It is really important that children arrive to school on time and are collected on time and again is part of the agreement made when children join us. The timings of the school day are laid out in our Attendance Policy (08:55am – 3pm).

Where children arrive earlier than 08:45, and they are not part of our breakfast club, they will be required to wait outside in the playground until the doors open at 08:45. It is your responsibility to ensure that your child is able to do this safely, and if not they must be accompanied.

It has become apparent that some of our children are regularly being collected late and are having to wait in our reception area. You will appreciate that this area can become very crowded at the end of the school day and managing these children can be difficult for the office staff.

We will of course, hold onto and look after children where parents are running late due to unexpected circumstances but we cannot hold onto children on a regular basis due to work commitments or other daily commitments.

Children must be collected from their class teacher, in the appropriate playground, at 3pm. Only in agreed circumstances, with the Head of School, may a child/children be collected from the reception area, but this also needs to be promptly at 3pm.

Important Dates

09/02/18 Last day of term
19/02/18 Children return after Half term
28/03/18 Last day of term
16/04/18 Children return from Easter break
19/07/18 Y6 Prom 5pm-7pm

Dates
for your
DIARY

Child Absence

(including Nursery children)

If your child is poorly or won't be attending school for any reason please remember to call the school to inform us by 9am.

Many thanks



Wanted!

Can anyone donate an enclosed compost bin with a lid for our Forest school area?

If you can help, please contact the office.

Many thanks



PARKING

Reminder that parents must not stop or park on the double yellow lines whilst dropping off or picking up your children. Please also avoid parking / stopping on the corner of Ferndale Road.

Thank you



Attendance

The expected average percentage attendance for a child is 96%. Please see below the current class attendance data.

Moon	97%
Sun	98%
Pluto	94%
Mars	94%
Milky Way	93%
Comets	95%
Neptune	96%
Earth	92%
Venus	95%
Jupiter	91%
Saturn	91%
Asteroid Belt	94%
Mercury	93%
Uranus	92%



Used stamps

Please note that we are collecting (in the office) used stamps. Please cut or tear around the stamps leaving approximately a 1cm border.



The charity is the Lily Foundation, please see <https://www.thelilyfoundation.org.uk/> for further details about the charity.

Thank you